

**South Dakota Board of Education
Meeting Minutes, September 24-25, 2007,
Mitchell Technical Institute Technology Center – Room 111
1800 East Spruce, Mitchell, South Dakota**

The South Dakota Board of Education convened a regular meeting at 8:05 a.m. Monday, September 24, 2007, in room 111 of the Technology Center at Mitchell Technical Institute in Mitchell, South Dakota.

Board Members Present: Jan Nicolay, Clint Waara, Marilyn Hoyt, Patricia Simmons, Roger Porch, Kelly Duncan, Rick Melmer, Richard Gowen, Don Kirkegaard, Glenna Fouberg. Waara was absent from 10:30 a.m. until noon.

Department of Education Staff Present

Rick Melmer, Cabinet Secretary, Office of the Secretary
Melody Schopp, Director, Office of Accreditation and Teacher Quality
Stephanie Weideman, Director of Curriculum, Technology and Assessment
Wade Pogany, Director, Office of Curriculum and Instruction
Mark Wilson, Director, Office of Career and Technical Assessment
Betty Leidholt, Executive Assistant, Office of the Secretary
Becky Nelson, Office of Career and Technical Assessment

Others Present

Approximately 23 additional individuals attended all or part of the meeting. A list of those who signed the meeting register is filed in the Board secretary's office.

Agenda Items

- 1) Adoption of September 24-25, 2007 Agenda
- 2) Approval of July 16-17, 2007 Meeting Minutes
- 3) Virtual High School in South Dakota
- 4) SDEdventure Presentation
- 5) Classroom Connection Summary
- 6) TCAP Discussion and Recommendations
- 7) Dakota Step and ACT updates
- 8) School Funding Lawsuit / Executive Session
- 9) Public Hearing Accreditation rules specific to qualified teaching staff
24:15:03:10; 24:43:01:01; 24:43:02:08; 24:43:09:03; 24:43:02:02
- 10) Public Hearing Restrictions on additional authorization 24:15:08:03
- 11) First Reading Language Arts Alternate Content Standards and Achievement
- 12) First Reading Distance Rules 24:43:01:10; 24:43:12:01; 24:43:12:11
- 13) First Reading Application for new or expanded programs 24:10:42:23
- 14) Childhood Obesity and Efforts to Create Healthier Schools in South Dakota
- 15) Board of Regents Update
- 16) Teacher Shortage Report
- 17) Board, Commission, Committee Reports
- 18) Secretary's Report

- 19) Virtual Tour Mitchell Technical Institute
- 20) Carnegie Resource Center Featuring the Culinary Arts Academy and Utility Technologies Programs
- 21) South Dakota's 2007 Teacher of the Year
- 22) Career Clusters
- 23) ProStart
- 24) Pathways to Success
- 25) Bridge Academy
- 26) Program Enrollment
- 27) Facility Planning Format
- 28) Budget – Technical Institutes 2007
- 29) Task Force for Technical Institutes Update

Agenda Item 1.0 – Adoption of the September 24-25, Agenda

Motion: Motion by Patricia Simmons and second by Marilyn Hoyt to adopt the September 24-25 agenda.

Conclusion: The motion carried.

Agenda Item 2.0 – Approval of the July 16-17, 2007 Meeting and Public Hearing Minutes

Motion: Motion by Richard Gowen and second by Don Kirkegaard to approve the July 16-17, 2007 meeting and public hearing minutes.

Conclusion: The motion carried.

Agenda Item 3.0 – Virtual High School in South Dakota

Melody Schopp, Department of Education shared that the South Dakota Virtual High School, which is a clearinghouse of distance courses offered by providers that have been approved by the South Dakota Department of Education is up and running with fall enrollments. Schopp presented an overview of the courses currently being offered, the number of students registered and an update on the vendors that are contributing to the SDVHS. Current statistics show the following: 541 students are enrolled for course, 107 registrations are pending and there are 125 courses being offered. Schools are responsible for registering students. Any student enrolled in a South Dakota school may take courses via SDVHS, but students may not register on their own. They must enroll through their school district.

Schopp introduced Dan Guericke, DIAL provider and a member of the SDVHS advisory board. Dan shared that DIAL is very supportive of SDVHS and wants to hear what board members want from DIAL. Melmer shared that when he was at the Indian Education Summit there was some concern about credit recovery courses. That option is available but Melmer shared that it was an awareness issue.

Item 4.0 – SD Health EDventure presentation

Marsha Kucker, SD DOE contract employee, Dan Frederick, Dakota State University and Darrell Thuringer, Avera Health shared in highlighting the SD Health EDventure which is a K-12 online health education curriculum that is free of charge to schools in South Dakota. In addition to over 300 standards based lesson plans, the site includes tools for

teachers, games, and activities for students. Avera Health is the main supporting partner. Dakota State University is also a project partner in providing website design and programming.

Item 5.0 – Classroom Connections Update

Wade Pogany, DOE, provided a classroom connection update. The Classroom Connection laptop program completed its first year with the pilot of twenty high schools. Pogany updated the Board regarding activities of year one and ongoing activity with twenty-one new schools joining the program this fall. Statistics: 41 schools in the project; 9800 students; 950 teachers and administrators which equates to about 25%; 39 school districts that would want to apply for the next year; 300 teachers came for training this summer.

Clint Waara left the meeting at 10:30 p.m. and returned at 12 noon.

6.0 – Teacher Compensation Assistance Program Recommendations and Discussion

Wade Pogany, DOE, gave a summary of proposed TCAP activities.

Board Policy recommendations.

The oversight Board recommends school districts have the option to submit a 1, 2, or 3 year application. Annual amendments and adjustments to approved applications would be considered.

The budget section of the application should continue to provide information explaining where matching funds will be included in the district budgets, but only require estimated activity budgets. This will allow districts to shift TCAP money for approved activities without the need to request amendments to their budget.

Third is to adopt the following TCAP 2008-09 Application Timeline Timeline.

November 1, 2007	TCAP applications available online
December 14, 2007	TCAP applications due to DOE, begin review by Oversight Board
January 7, 2008	Oversight Board makes final recommendations, send to Secretary
January 14, 2008	State Board of Education approves TCAP recommendations
January 18, 2008	School districts notified of application status

Motion: Motion by Glenna Fouberg and second by Richard Gowen to approve the above TCAP proposals.

Conclusion: Motion passed.

Motion: Motion by Don Kirkegaard and second by Patricia Simmons to approve the second round of TCAP applications for schools (filed with secretary's office).

Conclusion: Motion passed

7.0 Dakota STEP and ACT results.

Stephanie Weideman, DOE, shared information which included highlights, overall achievement, 2003-2007 trend data, subgroup results and core/non-core data.

Dakota STEP Score Highlights

Positives:

Native American and White student subgroup scores are closing
Scores either increased or remained steady

Dakota STEP Score Highlights

Concerns:

Gaps between subgroups continue to be alarming
Math Scores trailing reading scores

Dakota STEP Trends

Reading and mathematics scores are remaining steady

Melmer noted that the bar continues to raise so we are not going to see numbers getting larger. Most people are not aware that the target keeps going up.

President Duncan asked that Weideman return to the board in November with more broken down stats.

8.0 School Funding Lawsuit / Executive Session

The Board moved across the hall for the executive session lawsuit update phone call from Attorney General's office at 11:30.

Meeting reconvened at 1:01

Opening public hearing statement read by Kelly Duncan, president.

9.0 Public Hearing – Accreditation rules specific to qualified teaching staff

24:15:03:10; 24:43:01:01; 24:43:02:08; 24:43:09:03; 24:43:02:02

Melody Schopp, DOE, explained that the plan of intent replaces the authority to act in all areas. This would decrease redundant reporting for school districts while simultaneously meeting Federal requirements and expanding that to all content areas.

The specific rules requiring school districts to hire staff to teach in their areas of preparation were repealed in 1995. As a result, schools receive accreditation without standards for having properly certified staff. While the state is required to enforce

regulations for having highly qualified staff in core content, they currently do nothing to track nor enforce teachers in other content who are teaching out of field.

Federal regulations and state policy require school districts to file a plan indicating how they intend to get any district teachers who are teaching outside their certified areas in content to meet the NCLB “highly qualified teachers” requirement. This plan has been hard copy and kept on file in DOE. Concurrently, the State also requires school districts to file an “Authority to Act” within the personnel record form system on behalf of teachers teaching outside of their area of authorization. The rule changes, however, replaces the old Authority to Act requirement with a Plan of Intent requirement. This would decrease redundant reporting for school districts while simultaneously meeting Federal requirements and expanding that to all content areas.

Additionally, the requirement for meeting accreditation standards in non-public schools is unclear. The Department seeks to set higher and more rigorous standards for accreditation in South Dakota by requiring all administrative rule and codified law, to be applicable to non-public as well as public schools.

Motion: Motion by Richard Gowen and second by Don Kirkegaard to approve the Accreditation rules specific to qualified teaching staff: **24:15:03:10; 24:43:0101; 24:43:02:08; 24:43:09:03; 24:43:02:02**

Conclusion: Motion passed.

10.0 Public Hearing – 24:15:08:03 Restrictions on additional authorization

Current rule does not allow for a school service specialist nor a K-12 stand alone special education teacher to add additional programs on a certificate. An example would be a certified school counselor wanting to pick up a program in elementary education. Our current rules do not allow for this to be added to their certificate.

Additionally, the rules restrict a K-12 stand alone special education teacher from having an endorsement added on a certificate. If a teacher takes the coursework or test in a content area, this is not reflected on the teacher certificate.

These rules are restrictive and often impede individuals from expanding their options in a school district.

Motion: Motion by Jan Nicolay and second by Patricia Simmons to approve rule 24:15:08:03 regarding restrictions on additional authorization.

Conclusion: Motion passed.

11.0 First Reading – Language Arts Alternate Content Standards and Achievement Descriptors for students with significant cognitive disabilities.

Stephanie Weideman, DOE, stated in 2004-2005, the Alternate Content Standards and Achievement Descriptors for reading and math were created, approved, and implemented for students with significant cognitive disabilities. In January 2006, the Alternate

Content Standards for Science were approved and implemented and Social Studies followed in March of 2007.

Because the general Language Arts Standards were revised and Board approved during the 2006-2007 school year, the Reading Alternate Content Standards needed to be revisited and Writing and Speaking, Viewing and Listening, Alternate Content Standards were written for the first time. A group of 24 general and special education teachers met June 25 - June 28 in Pierre to write the standards. The process was facilitated by the Department of Education and South Dakota teachers experienced in the standards writing process and working with students with significant cognitive disabilities.

Motion: Motion by Don Kirkegaard and second by Marilyn Hoyt to approve putting the above rule out for public comment, and then bring it back to the November 2007 meeting to be for public hearing.

Conclusion: Motion passed.

12.0 First Reading – Distance Education Rules 24:43:01:10; 24:43:12:01; 24:43:12:11

Melody Schopp, DOE, shared that the South Dakota Virtual High School has been officially in existence since March of 2007. To date, there are 541 students in the school's lists, 125 courses offered, and 107 schools involved.

With the roll-out of the Virtual High School, a number of issues have surfaced due to the growing pains of the project. The SDVHS Advisory Council has met bi-monthly to monitor the progress and suggest changes as needed for both policy and rule. The rules being considered are a result of their suggestions.

Schopp, DOE, stated that since the time the rules were written there has been a lot of discussion and concern, so her request is that the department be allowed to bring the distance education rules listed above to the board in November, 2007, and then request a public hearing in March, 2008.

Motion: Motion by Jan Nicolay and second by Clint Waara to approve the above request to bring the distance education rules 24:43:01:10; 24:43:12:01; 24:43:12:11 back to the board in November, 2007 and then request a public hearing in March, 2008.

Conclusion: Motion passed.

13.0 First Reading – Application for new or expanded programs – ARSD 24:10:42:23

Mark Wilson, DOE, proposed that the board amend the current rule to delete the April 1st timeline for application for new or expanded postsecondary programs. The proposed amendment better meets the demand of workforce development. If the need for a new or expanded postsecondary program is identified after the April 1st timeline, the Office of Career and Technical Education and the South Dakota Board of Education cannot act on the application for a new or expanded program until the next application period.

Motion: Motion by Glenna Foubert and second by Don Kirkegaard to move the application for new or expanded programs – ARSD 24:10:42:23 to public hearing in November.

Conclusion: Motion passed.

Move to agenda item 15.0 as we are ahead of schedule and Childhood Obesity and Efforts to Create Healthier Schools in South Dakota presenters are not here yet.

15.0 Report on Activities and Issues – Board of Regents

Sam Gingerich, Chief Academic Officer for BOR, started his presentation with the answer to a question from the last meeting about how many students take certificate programs offered at universities. Number of students who take certificate programs only average 100- 125 per year.

Update on system wide review on teacher education program. Higher ed recognizes that there are problems with the teacher ed programs at the universities. One of the things they are working on is to bring the teacher ed programs in line with the needs of the districts, especially those who are in the classroom connection program.

14.0 Childhood Obesity and efforts to create healthier schools in SD.

Mary Michaels, American Heart Association; Denise Nelson, Growing Healthy Initiative updated the board regarding the following: In May, Michaels and Nelson presented information to the board on the state of childhood obesity in South Dakota, along with directions they hope the state will move related to obesity prevention. Since that time, Michaels and Nelson have been researching information happening in other states, watching what is happening at the federal level with the FIT Kids Act and determining priority activities for the coming year. The areas the Board of Education can positively impact school health is:

1. Endorse proposal related to no-food rewards in schools.
2. Endorse proposal related to unrestricted recess (not using recess as punishment).
3. Consider opportunities to continue discussing the PE requirements in South Dakota schools to meet the standards of the Model Wellness Policy (suggested minutes of PE) and to consider increasing the requirement at the high school level.

16.0 Teacher Shortage Report

Melody Schopp, DOE, shared that there is a teacher shortage nationwide and a lot of pre-conceived notions of the issues and problems specific to South Dakota. Schopp's report updated the Board on both content and areas of need for teachers in our state. (See report filed with secretary's office).

Some of the programs and partnerships that have been entered into over the past years to help with teacher shortage include:

- Dakota Corps Scholarship

- Alternative Certification
- Teach for America
- Troops to teachers
- Western Governors University
- Project I LEAD (see brochure filed with secretary's office)
- Teacher Quality Enhancement for Recruitment
- Transition to Teaching
- Teacher Incentive Fund

17.0 and 18.0 Secretary's Report and Board, Commission and Committee reports

- * Secretary Melmer, DOE, presented a draft BOE 2008 calendar. The board asked that the January meeting be held on the 15th and 16th (Tuesday and Wednesday) rather than 14th and 15th (Monday and Tuesday). Calendar will reflect that change.
- * December 12 – joint board meeting in Madison with BOE / BOR
- * Melmer reported on the changes in the Department of Education Organizational Chart. See report filed in secretary's office
- * NCLB reauthorization update
- * Governor's Giant Vision Student Business competition
- * Teacher Leadership Conference – 5th annual last week
- * 60 minutes with the secretary held following a board meeting
- * Upcoming department events include a tribal college visit and Infinite Campus meeting.

Melmer will update the board regarding the NAEP release tomorrow morning.

19.0 Recessed at 4:50 and moved to the theater for a virtual tour of the Mitchell Technical Institute campus.

20.0 Reception – Carnegie Resource Center

Featuring the Culinary Arts Academy and Utility Technologies Program

**Tuesday, September 25
Reconvened at 8:00 a.m. with roll call and flag salute
All Board members present.**

21.0 Charlotte Mohling 2007 South Dakota Teacher of the Year, Wessington Springs, SD.

Mohling shared portions of her travels and the excitement of the opportunities afforded her as Teacher of the Year 2007. NASA Space Camp and meeting the president of the United States were two of her favorite adventures. Mohling stated that the new 3R's are important and they are rigor, relevance, and relationships. Items to remember: follow our dreams set goals high, access allies, peers, colleagues, etc., and focus on the journey. Melmer shared his appreciation of Mohling and thanked her for representing South Dakota so well this year.

22.0 Career Clusters

As a result of the federal Perkins IV Act and the direction of the Department of Education / Office of Career and Technical Education, Career Clusters is a common thread for high school reform. Mark Wilson, Director DOE, introduced Becky Nelson, DOE team leader for Career Clusters for the state. Nelson shared what Career Clusters are and how they are being used. US DOE and State Directors of CTE and National Advisory Committee came up with the framework and careers for the 16 clusters. South Dakota has decided to stick with the 16 originals. They are used to connect student interests with coursework.

Goals for our state Career Cluster Committee:

- Sequence of courses for each pathway in a cluster
- Align secondary courses to postsecondary
- Core standards for each course
- Develop units of instruction using Understanding by Design (UBD)
- Assessments

23.0 Culinary Arts Program / ProStart

Mark Wilson, DOE, stated that the ProStart Curriculum was funded by Senate Bill 168 and 1171. Wilson introduced Ilene Lerseth, Vermillion High School second year instructor for ProStart. ProStart is a restaurant management and culinary arts program with national certification available to students after completing the program. Lerseth has 11 students in the program with four working at fast food restaurants in Vermillion. Students can enroll in the program by identifying their career cluster through a variety of assessments including interests, values, and aptitude surveys contained within the Guidance Central program.

Randy Doescher, instructor for the Culinary Arts Program at Mitchell Technical Institute started his presentation by sharing how critical the needs are for students coming out of the Culinary Arts Program. This program is gaining in popularity and is articulated with the ProStart curriculum. This program is part of the Hospitality and Tourism career cluster and is a vital part of the program of study.

24.0 Pathways to Success

Wilson, DOE, introduced Joanne Ustad, Curt Cameron, and Len Griffith from Vermillion High School to share their Pathways to Success program. This project was funded by Senate Bill 168 and 1171 and is being implemented at Vermillion High School. Cameron shared that they are incorporating several CTE programs into one. Vermillion is a High School to Work site as well. This program is a comprehensive Career Guidance program. Students identify their career cluster through a variety of assessments including interests, values, and aptitude surveys contained within the Guidance Central program. Ustad and Griffith gave a very entertaining presentation about the Pathways to Success program.

25.0 SEED Academy – The Statewide Entrepreneur Education Academy

Julie LeVake, Lake Area Multi-District, shared what the SEED is. SEED is a week-long seminar program created to inspire high school students to consider entrepreneurship in South Dakota. Students learned about available resources and toured across the state to see and hear from South Dakota's own successful entrepreneurs. The SEED Academy

was designed to promote entrepreneurship among high school students in an effort to strengthen future economic development in the state. This experience will enable students to understand entrepreneurial principles, how to design and execute a business plan, and how to apply sales marketing, and management skills in making good business decisions. This project was funded as a result of the legislative state appropriated funds for career and technical education. It is a week long program in the summer. Funding was SB168 Grant \$38,000. Expenses \$12,500

26.0 Summer Bridge Academy

Lesli Hanson, Watertown School District and Julie LeVake, LAMD, shared about the Summer Bridge Academy held in Watertown.

Purpose - Help students who are failing or have disengaged from school see the relevance for learning and re-engage in school before they start high school.

Primary Goal – Help students see how academic skills are used in areas outside of the academic classroom.

Secondary Goal

- Promote that learning can be fun and prepares students for their futures.
- Assist students in career preparation plans and goal setting.
- Educate students about LAMD's CTE courses and the careers they introduce students to.
- Build relationships between students and adults – both in school and in industry.

The Academy is geared for incoming 9th graders. It focuses on at risk, high poverty students. It is a two-week summer program that provides Math and Language Arts instruction in conjunction with Career & Technical Education programs for at-risk students. This project is a collaborative effort of Lake Area Multi District, Watertown High School and Watertown Middle School. The goal of the summer bridge academy was to provide academic recovery through the integration of core subjects with Career Technical training. The objectives of this academy are as follows: 1) to raise the academic achievement levels of the selected at-risk students by providing a new delivery of core subjects in ways that will have relevance 2) to acclimate and provide at-risk middle school students a jump-start before entering high school. This project was funded as a result of the legislative state appropriated funds for career and technical education.

Twenty-nine out of thirty students completed the academy. Twenty-three had perfect attendance. There is follow up going on daily, weekly, and monthly. These students will receive credit recovery and priority registration for CTE classes. GOAL is that all twenty-nine bridge students will walk across the graduation stage to receive their diplomas in May of 2011.

Hanson shared that they have written for additional funding to do a Sophomore Academy and a Junior – Senior Academy. Melmer shared that this model is very similar to the Gear-Up Academy done with Native American students in Western South Dakota.

27.0 Program enrollment

Mark Wilson, DOE, talked to the board about the handouts which were a 10-day count on all programs at the four state technical institutes. Wilson shared that the tech institutes want to organize and present data that is standard and more consistent. This information is done by career cluster. Retention report next year will be more consistent with comparing apples to apples and oranges to oranges. The placement report handouts are by cluster and a cumulative report and the third report that is based on graduates. Wilson asked the board for ideas and input. The board thanked Wilson for his efforts.

28.0 Facility Planning Format

Mark Wilson, DOE, introduced J.J. Linn from bonding authority for the state. Continue emphasis: to create a common format for the four state technical institutes to submit an application for new or expansion of facilities. Campuses have completed an emergency plan. Major plans need to be done on the facility project planning. Resolution needs to be approved today:

The Authority, State Board of Education and each School District will need to certify that:

Resolution (i) authorizing the execution, delivery and performance of (A) a ninth supplemental indenture of trust (B) an eleventh supplement to lease purchase agreement, and (C) various supplements to certain sublease agreements with one or more of the four participating institutions and a bond purchase agreement; (ii) approving the preparation and use of a preliminary official statement and an official statement for the vocational education program revenue bonds, series 2007, and (iii) approving certain related matters in connection therewith. Adopted September 25, 2007.

Motion: Motion by Richard Gowen and second by Don Kirkegaard to approve the facility planning format resolution printed above.

Conclusion: Motion passed.

29.0 2007 Technical Institutes Budget

Wilson, DOE, shared that there is continued emphasis to create a common format for the four technical institutes to present the 2008 budget.

30.0 Task Force Update

Deb Shepherd, LATI, shared that as a result of legislative session, a task force was formed to study the funding of the four state technical institutes. Shepherd handed out Funding Task Force Summer Study and a binder with the minutes of meetings held. Rich Gross, WDTI, invited members of the board to the Capital LRC room 1 and 2 September 26th for the final task force meeting. (See report and minutes filed at secretary's office).

30.5 NAEP results in South Dakota

Melmer shared some items about the new NAEP release. 4th grade results are somewhat flat in South Dakota while many states made advances at 4th grade. 8th grade scores among top 5 highest in country. We went down in reading and math. 13 jurisdictions scored significantly higher in reading and math. Poverty remains a factor. South Dakota

is one of 10 states in the United States which have no mandated early childhood development classes.

Motion: Motion by Jan Nicolay and second by Don Kirkegaard to adjourn at 11:41 a.m.

Conclusion: Motion passed.

Thank you Chris Paustian and staff at Mitchell Technical Institute as well as all of the presenters.

I, Rick Melmer, Executive Officer of the South Dakota Board of Education, declare the foregoing to be a complete and true record of the minutes of the South Dakota Board of Education held on September 24-25, 2007

A handwritten signature in black ink, appearing to read 'Rick Melmer', is written over a large, stylized, looping flourish.

Rick Melmer, Ed.D.
Secretary